



# COMMISSION REGULAR MEETING AGENDA

## Port of Seattle Commission

Tom Albro  
Bill Bryant  
John Creighton  
Rob Holland  
Gael Tarleton

## Chief Executive Officer

Tay Yoshitani

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(206) 787-3210

**Port of Seattle:  
Creating Economic  
Vitality Here**

## Business Strategies:

- Ensure Airport and Seaport Vitality
- Develop New Business and Economic Opportunities for the Region and the Port
- Enhance Public Understanding and Support of the Port's Role in the Region
- Be a Catalyst for Regional Transportation Solutions
- Be a Leader in Transportation Security
- Exhibit Environmental Stewardship through our Actions
- Be a High-Performance Organization

Port of Seattle  
Seattle-Tacoma International Airport  
Airport Office Building  
International Auditorium – Mezzanine Level South  
Seattle, Washington 98158

## REGULAR MEETING

Agenda revised 2/29/2012:  
Item 8a added

**Date: February 28, 2012**

## ORDER OF BUSINESS

- 12:00 noon 1. Call to Order  
Recess to:
- 1:00 p.m. 2. Executive Session, if necessary\*  
Call to Order or reconvene to Open Public Session
3. Approval of Minutes  
4. Special Order of Business  
5. Unanimous Consent Calendar\*\*  
6. Division, Corporate and Commission Action Items  
7. Staff Briefings  
8. New Business  
9. Policy Roundtables  
10. Adjournment

### 1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

2. EXECUTIVE SESSION\* - Pursuant to RCW 42.30.110, if necessary.

### 3. APPROVAL OF MINUTES

Approval of the minutes of the special meeting of December 6, 2011.

### 4. SPECIAL ORDER OF BUSINESS

a. Pat Davis Women's Legacy of Leadership Award Presented to Diane Summerhays. ([memo enclosed](#))

### 5. UNANIMOUS CONSENT CALENDAR\*\*

**Notice: There will be no separate discussion of Consent Calendar items as they are considered routine by the Port of Seattle Commission and will be adopted by one motion. If a Commissioner or a member of the public requests discussion on a particular item, that item will be removed from the Consent Calendar and considered separately.**

a. Authorization for the Chief Executive Officer to direct staff to develop design documents, conduct environmental review, obtain permits, and prepare construction documents for the Pier 69 North Apron Corrosion Control Project for an estimated cost of \$200,000 bringing the total authorized cost of this project to \$300,000. The total project cost is estimated at \$3,966,000 (CIP #C800313). ([memo and PowerPoint enclosed](#))

b. Authorization for the Chief Executive Officer to proceed with design development, environmental review, permit applications, and preparation of construction documents for the Seaport Pier 66 Apron Pile-Wrap Project for an estimated cost of \$135,000 bringing the total authorized cost of this project to \$167,000. The total estimated project cost is \$2,378,000 (CIP #C800516). ([memo and PowerPoint enclosed](#))

\* An Executive Session may be held at any time after the convening time, if necessary.

\*\* Unless otherwise requested by a Port Commissioner, all items under the Unanimous Consent Calendar will be considered as a single item.

\*\*\* Cellular telephones and pagers should be off or on vibrate mode during the Public Session.

**5. UNANIMOUS CONSENT CALENDAR Continued**

- c. Authorization for the Chief Executive Officer to: 1) proceed with construction and authorize the use of Port crews for construction activities, 2) approve additional project scope and budget of \$2,820,000, 3) amend consulting agreement with URS Corporation from \$192,800 to a total of \$660,000 for additional scope design and construction support activities, 4) amend consulting contract with InterSystems USA, Inc (ITS) from \$350,000 to \$650,000, and 5) dispose of surplus equipment in accordance with Port Policy PUR-1 to deliver the FIMS Phase II Project. The estimated total cost for this project is \$8,220,000. In addition, this memo provides notification to the Port of Seattle Commission in accordance with RCW 53.19.060 that the amended amounts for URS Corporation and ITS exceed 50% of the original contract value (CIP #C101117). ([memo](#) enclosed)
- d. Authorization for the Chief Executive Officer to execute one indefinite delivery/indefinite quantity professional services contract for environmental field support services totaling \$2,322,000 with a contract ordering period of three years in support of various programs at Seattle-Tacoma International Airport. There is no budget request associated with this authorization. ([memo](#) enclosed)
- e. Authorization for the Chief Executive Officer to (1) prepare full design documents; (2) execute contracts to prepurchase single-mode fiber optic cable; and (3) authorize Port Crews to install new single-mode fiber optic cable to the industrial waste treatment plant (IWTP) and to Gate E-45 for the IWTP Fiber Installation Project at Seattle-Tacoma International Airport for a total cost of \$514,000 (CIP #C800461). ([memo](#) and [attachment](#) enclosed)

**PUBLIC TESTIMONY:** The Commission has changed its practice of taking public testimony at the time of the presentation of an agenda item and will amend its bylaws to reflect this change. The Port Commission will only take public testimony after the unanimous consent agenda before considering action items or staff briefings, under New Business or during a Public Hearing. Any person wishing to speak must sign up to testify and identify the specific agenda item or topic they are addressing. Public testimony will normally be limited to two minutes for individuals and representatives of organizations and is at the discretion of the Chair. Written comments for any agenda item may be submitted to Commission Records staff at any time during the meeting for distribution to Commissioners and inclusion in the meeting record.

**6. DIVISION, CORPORATE, AND COMMISSION ACTION ITEMS**

- a. Authorization for the Chief Executive Officer to execute a possession and use agreement between the Washington State Department of Transportation, the Port of Seattle, and Total Terminals International LLC for the partial taking of Port of Seattle Terminal 46 for Phase 3 of the S. Holgate Street to S. King Street Viaduct Replacement Project. ([memo](#), [attachment](#), [exhibit A](#), [exhibit B](#), and [PowerPoint](#) enclosed)
- b. Authorization for the Chief Executive Officer to: (1) proceed with design and installation of replacement and/or refurbishment of Airport-owned passenger loading bridges (PLBs) that are at or beyond their useful life; (2) authorize execution of contracts to purchase new PLBs and replacement PLB components for refurbishment; and (3) approve the use of Port crews to perform work related to (a) modification/refurbishment of an existing PLB and (b) installation of new PLBs at Seattle-Tacoma International Airport (Airport). The amount of this request is \$2,405,000. It is anticipated that one PLB will be replaced and up to three PLBs will be refurbished under this scope of work (CIP #C800267). ([memo](#) and [attachment](#) enclosed)

**7. STAFF BRIEFINGS**

- a. Recognition of Seattle-Tacoma International Airport's Perfect Score in Annual FAA FAR Part 139 Airport Certification/Safety Inspection. ([memo](#) and [PowerPoint](#) enclosed)
- b. Greener Skies Over Seattle. ([memo](#) and [PowerPoint](#) enclosed)
- c. Ground Run-Up Enclosure ("hush house") Siting Study. ([memo](#), [attachment](#), and [PowerPoint](#) enclosed)
- d. Monthly Briefing- Update on the Consolidated Rental Car Facility Program. ([memo](#), [attachment](#), and [PowerPoint](#) enclosed)

**8. NEW BUSINESS**

- a. Motion to award the Chief Executive Officer an "Outstanding" performance rating for 2011. (CEO's 2011 [Goals and Objectives](#) enclosed)

**9. POLICY ROUNDTABLE**

None.

**10. ADJOURNMENT**